

# **Assessment Policy**

A centralised database system has been created by East Bridge University (EBU) to evaluate and grade assessments. With faculty-created rubrics, the system enables teachers to grade signature assignments. Our system's database keeps track of a student's information, which we can retrieve at a later time to compute their grades and evaluate their strengths and weaknesses in terms of developing their knowledge and skills.

## **Evaluation**

The online learning assessment techniques used by EBU encourage information analysis and critical thinking. Our assessments are predicated on the materials that students submit, including their theses, reports, and projects. The final grade will be determined by the evaluation of each assignment. Every course subject has a written assignment that can take many forms, such as a business plan, project plan, lesson plan, critical thinking, or reflective writing.

## **Rubrics**

The grading rubrics of the assessment database system have been meticulously designed by East Bridge University, keeping in mind the students' vital skills, knowledge, and abilities to move forward in the bigger journey ahead. These rubrics are reflected in the assignments that are developed by the students where they develop the necessary insights and expertise required to excel in their professional fields.

#### **Assignment Guidelines**

All the assignments submitted by the students should be free from plagiarism. Plagiarism is considered an academic misconduct and is taken very seriously by EBU. A student should not copy another student's assignments. Ideas and references taken for the assignments should be cited with the sources. It is fine to use ideas, words, and short passages from the available resources as long as the sources are properly quoted.

The questions in the assignments contain instructions that students must follow, such as the word limit they must adhere to and the pertinent points they must include in the response. The assessors look for a clear and succinct presentation of the key points in the student's response. Because writing long responses tends to diverge from the main point of the question, students are discouraged from writing lengthy responses.

#### **Assessment Process**

The assessors thoroughly review each assignment and report back on their findings. They begin the feedback with compliments and concentrate on the student's strong points before easing into their areas for development. The assessors provide them with clear instructions regarding the selected topic and highlight the pertinent points in blue and the errors in yellow. While giving the feedback, they also write about the answers' gaps. Since there isn't a face-to-face meeting between the assessors and the students, they go above and beyond in crafting feedback that makes its points crystal clear. If the answers do meet the requirements, the assessors will request a rework and add more input to the answers to enhance the students' learning.

Samy (Clahum)
President

**East Bridge University**